

St. John's Unitarian Universalist Board Meeting Minutes  
April 29, 2020 Checkin-Remote 7-8 PM

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Board Members Attending: Matthew Cowperthwait, President; David Roth, Immediate Past President; Edie Holder, Vice-President; Monica Pellman, Secretary; Linda Heath, Finance Director; Lorrie Hayes, Member At-Large; Rev Mitra Jafarzadeh (ex-officio)

Absent: Melissa Rowland

Guests:

Topic	Discussion/Action	Motion	Made by: 2 <sup>nd</sup> by:	Vote
Reading, check-in	7:03			
Consent Agenda	Approve Minutes from last meeting April 15	motion to approve minutes	EH LoH	Unanimous
Leadership Comm	Nancy Henry is interested in Secretary position The VP position for 2020-21 is unfilled at this time. Committee is meeting again to review list of potential candidates			
Health and Safety Team	Team met online on Saturday and provided some notes for board consideration, on safety measures when church activities resume. Board discussion of the guidelines, from the state of Ohio, and also from our teams who are advising us, and some gut reactions to opening. Board is interested in possible phasing in of activities, starting with small group activities, leading up to full service. Dates discussed for resuming activities varied. In general agreement that later in summer is preferred. No votes taken at this time. We are closed until May 31, and board will continue to review and monitor if/when to extend the closure.			
	Further discussion of the Health and Safety team list of return-to-church items, and the feedback they need from Board, to continue to move this forward, including procurement of supplies and signage, messaging to the membership.			
Budget	review of limited vs ideal budget, and possibly middle ground target budget, taking into account pledge rate so far, and taking into account likelihood that service will not resume until later in the summer, which may result in reduced			

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	<p>expenses. Notes from Jim indicate potential shortfall in final 2019-20 budget, which board is monitoring.</p> <p>Pledge report indicates 49 households so far have pledged. (30.5% of households). We are at approx same level of pledging as this time last year. If pledge rate continues, we will be close to target goals for income.</p> <p>Discussion of budget line items and where cuts have occurred so far in planning. Further discussion of reducing staff hours. including unpaid leave. Discussion of moving next Budget input session.</p> <p>Discussion of Caring Circle role in maintaining contact with all members, keeping members as engaged as possible, and keeping staff aware of concerns within the membership that may go unnoticed.</p>			
Action Items	<p>David getting back to Leadership Committee about VP position</p> <p>Matt get back to Safety and Health team about Return-to-Service list, let them know we are considering phased approach, and start identifying procurement, messaging to congregation, work with Mitra to assign tasks to other teams and staff.</p> <p>Monica review with Mitra, about posting to Members' Corner.</p> <p>Matt to upload to dropbox, the revised budget.</p> <p>Matt notify Marie of change in Budget review session.</p> <p>Determine next meeting date for board.</p>			
Parking Lot				
Adjourn	8:02	Adjourn		

Respectfully Submitted,  
Monica Pellman, Secretary