

St. John's Unitarian Universalist Board Meeting
December 16, 2020 via Zoom

Page 1

Board Members Attending: Kathy Shell, Vice President; Matthew Cowperthwait, Immediate Past President; Nancy Henry, Secretary; Linda Heath, Finance Director; Lorrie Hayes, Member At-Large; Mike Johnson, Program director;
Rev Mitra Jafarzadeh (ex-officio)
Absent - Edie Holder

Topic	Discussion/Action	Motion	Made by: 2 nd by:	Vote
Reading, check-in	We gather in the chill of winter solstice, finding warmth from each other, nourishing hope where reason fails. grateful for small miracles, we rejoice in the wonder of light and darkness and the daring of hope. Hanukkah blessing			
Approve minutes	from Dec. 2, 2020	Motion to approve	Matt Mike	Unanimous
Minister's Update	<ol style="list-style-type: none">1. Sharon Dittmer at the Midwest Region says that St. John's is doing above average for churches our size during the pandemic2. Thinking of Claire's extensive volunteering and thinking of the continuation of live streaming after we return to in person services, there will need to be an assessment of staffing needs. Rev. Mitra would like to consider shared staffing with other UU churches, for example.3. On February 1 we need to prepare a four month re-opening plan4. We will consider, as a group, reading <i>The Post Quarantine Church</i>, as well as <i>How to be an Anti-Racist</i>.5. Rev. Mitra wants to make her downstairs office mostly a worship-ready space.6. Debbie Combs has agreed to help define the use of fobs as we don't want to micro-manage each person's fob.			
Finance policy	Purpose of the change is to align policy with current procedure	Motion to adopt a new policy on credit card and ACH information	Linda Nancy	Unanimous

St. John's Unitarian Universalist Board Meeting
December 16, 2020 via Zoom

Page 1

Finance Update	Donation made for cookbook expenses	Motion to accept a \$120.00 donation by Tom and Mary Darner to the 02 account "Friends of Szentlaszlo donation"	Nancy Matt	Unanimous
Finance policy	<p>There was extensive discussion of unrestricted gifts made to St. John's, often in someone's will. Three changes in policy were suggested. These are briefly described here. The draft document and the final policy as adopted are attached and in dropbox.</p> <ol style="list-style-type: none"> 1. Any unpaid pledge from current or previous years will be deducted from the bequest and transferred to the current year's operating budget (deleting gift suggestion). 2. Using 50% of the gift for the next year's operating budget seemed unnecessary in light of new policy in #3. 3. Current policy calls for any balance after paying the pledge go directly to the Legacy Fund, where there are limits on its use. We agreed that more flexibility would be useful. New policy suggestion is that the Board could vote to use the bequest for a specific project or program 	Motion to accept the changes as outlined and amended after our discussion...that unrestricted gifts can be used for specific purposes if the Board so votes on a gift..	Matt Nancy	Unanimous
Security and Health Safety	Access and Alarm system is being installed, plus the front door has been fixed so that it can be locked from the inside. Some training of the system and its possibilities has occurred, and a recording of that training was made for future use.			
New business	Minister's income covers salary and housing. It is customary for the Board to designate a portion of the salary as housing expense. It is prudent to claim the same amount each year, which has been \$25,000 for the past years.	DMotion to designate \$25,000 of the minister's income as housing allowance for the upcoming year, 2021, and continuing into future years until a change is made	Mike Lorrie	Unanimous
New business	Gifts for staff who have worked so hard under the trying circumstances of this year.	Motion to purchase six \$50 gift cards	Matt Mike	Unanimous
Action Items	Kathy will purchase gift cards for eight staff members and consult with Edie re their delivery			
Parking Lot				
Adjourn	8:30 Next meeting 1/13/2021	Adjourn		

St. John's Unitarian Universalist Board Meeting
December 16, 2020 via Zoom

Page 1

Respectfully submitted,
Nancy Henry, Secretary